


<p align="center">Individual Mayoral Decision Proforma</p> <p align="center">Decision Log No: 305</p>	 <p align="center">TOWER HAMLETS</p>
<p>Report of: Janet Fasan, Director of Legal and Monitoring Officer</p>	<p>Classification: Unrestricted</p>
<p>Decision to allow additional expenditure for Public-i Audio-Visual Contract for NTH Council Chamber and Committee Room</p>	

Is this a Key Decision?	This report has been evaluated as not meeting the Key Decision criteria threshold
Decision Notice Publication Date:	Individual notice
General Exception or Urgency Notice published?	Not required
Restrictions:	Not applicable
Reason for seeking an Individual Mayoral Decision:	The decision to allow additional expenditure relating to a contract in excess of the RCDA threshold needs to be made swiftly to allow the new town hall to be equipped with audio-visual webcasting equipment and cannot wait for a Cabinet meeting.

EXECUTIVE SUMMARY

Previously, a Record of Corporate Directors Award (RCDA) enabled the purchase of audio-visual (AV) equipment which would be utilised in the new town hall council chamber and committee room to enable webcasting of council meetings.

The RCDA facilitated a direct award to Public-i. The contract value awarded to Public-i was £188,939.17.

The new town hall building handover to the council has been delayed and has impacted the scheduling of the AV installations in the chamber and committee room.

This has led to Public-i resources being cancelled and rearranged incurring additional costs to the project.

The initial phase of the installation in the chamber occurred in August 2022, Secondary installations in the chamber and committee room are planned early November while the building contractor is on-site. The final phase of the installation in the chamber and the committee room are now scheduled for January 2023.

The additional costs for cancelling and rescheduling specialised Public-i resources have been calculated as £6,920.

As the cancellation and rescheduling is a direct result of the delayed handover of the Town Hall building, officers will work with the town hall team to reclaim as much of the £6,920 as possible, in accordance with the terms of the main works contract and subsequent deed of variation.

DECISION

Authorise the additional expenditure of £6,920 to Public-i to continue the installation of the AV equipment in council chamber and committee room, in the new town hall.

APPROVALS

1. Corporate Director proposing the decision or his/her deputy

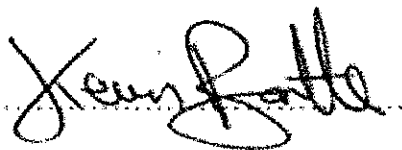
I approve the attached report and proposed decision above for submission to the Mayor. I confirm that the Mayor and/or Lead Member have agreed to this decision being taken using this process.



Signed Date 4/11/2022

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.



Signed Date 8/11/2022

3. Monitoring Officer or his/her deputy


I have been consulted on the content of the attached report which includes my comments.



Signed Date 4/11/2022

4. Mayor

I agree the decision proposed in the recommendations above for the reasons set out in Recommendations paragraph in the attached report.

Signed  Date 11/11/22

